

**SOUTHEND-ON-SEA BOROUGH COUNCIL
ESSEX ACT 1987
LICENSING OF ESTABLISHMENTS FOR
MESSAGE AND SPECIAL TREATMENTS**

Schedule of Conditions

- 1) This licence is personal, is not transferable and is only valid in respect of the premises named on the licence.
- 2) The establishment shall be carried on only under the name specified on the licence. If any alteration is to be made in the name of the establishment, prior notice must be given to the Council in writing addressed to the Team Manager, Food, Safety and Licensing and the licence forwarded for amendment. The alteration must not be given effect until the licence has been amended.
- 3) The establishment shall be carried on only for the treatment specified in the licence. If any alteration is to be made in the range of the treatment specified in the licence, application must be made to the Council in writing addressed to the Team Manager, Food, Safety and Licensing and the licence forwarded for amendment. The alteration must not be given effect until the application has been approved and the licence has been amended.
- 4) The licensee shall not, except with the written consent of the Council, employ in the managing of the establishment any person:
 - a) whose massage and special treatments licence has been revoked or to whom a licence has been refused on the grounds that such person is unsuitable to hold a licence to carry on an establishment for massage or special treatment, or
 - b) who is unsuitable to be so employed on the grounds that misconduct in connection with the employment of such person in an establishment for massage or special treatment has been proved to the satisfaction of the Council, or
 - c) in relation to which representations have been made to the council by the Chief Officer of Police that they are unsuitable (and in respect of whom the Council has notified the licensee of the grounds of that persons unsuitability).

and, except with such consent, the licensee shall not allow or permit any such person to be directly or indirectly interested in the business carried on at the establishment.

- 5) The licensee, if a company within the meaning of the Companies Act 1985 (as amended), shall forthwith notify the Council in writing of any changes in the directorship of such company during the term of this licence.
- 6) The licensee shall not permit or suffer any person to administer massage or special treatment in the establishment unless the Council has given their prior approval to the qualifications, experience and suitability of such person. The licensee shall notify the Council of any changes to the persons administering massage or special treatment during the year.
- 7) The licensee shall at all times keep and maintain the whole of the licensed premises and the fittings and fixtures including all electrical equipment therein in a safe, clean and sanitary condition and in a good state of repair.

- 8) The premises, including all treatment areas, shall be open to inspection at all times when the premises are in use by a Police Officer or an authorised officer of the Council on production of his authority if requested.
- 9) The licensee shall provide the Council with a plan of the premises indicating the treatment areas, on request.
- 10) All treatment shall be administered within the areas as specified in the licence.
- 11) All apparatus installed within the treatment areas shall be of a type approved for that purpose by the Council. In particular, no water-bed or other similar device shall be situated within the treatment areas.
- 12) A list of fees or charges appertaining to the treatment to be available on the premises shall be prominently displayed within the premises.

Additional conditions in respect of the use of Ultra Violet Tanning Equipment

- 13) Suitable record keeping on the date and length of session of each customer's exposure shall be taken.
- 14) Suitable customer information shall be given on the health risks of Ultra Violet light exposure.
- 15) Staff shall be adequately trained to give advice to customers on the duration of each tanning session, the periods between each session and the total number of sessions per year depending on their skin type, how the equipment works, how they can call for help in an emergency, and any other safety features.