Conservation Area Appraisals are being carried out for all the Borough’s Conservation Areas and for some other area which may meet the criteria for designation. The Appraisals will help shape the future of the Conservation Areas and will be adopted by the Council as supplementary planning guidance in order to guide decisions on any future proposals in the area. The Council would like your views on the draft Appraisals. The responses from the consultations will be taken into account by the Council before any Appraisal is adopted. Please read the relevant document/s before completing the form. The document/s and forms are also on the Council’s website at http://www.southend.gov.uk.

If you wish to comment on more that one Appraisal, please complete a separate form for each.

Your name ..........................................................................................

Your address ..........................................................................................................

Your tel no .................................. Your email ........................................

On which appraisal are commenting on? ........................................................................

What is your interest in the Area (tick the relevant boxes)

Resident ☐ Property owner ☐ Business ☐ Other ☐

Special Interest

In general, has the Appraisal adequately identified the area’s special architectural or historic interest

Yes ☐ No ☐

Do you think the area has any other aspects of special interest which should be included in the Appraisal?

Yes ☐ No ☐

If you answer 'yes' to the above question, please specify:


Do you think that any aspects of special interest identified in the Appraisal should not be included?

Yes ☐ No ☐

If you answer 'yes' to the above question, please specify:


Appearance

In general, has the Appraisal adequately identified the good and the harmful features of the conservation area?

Yes ☐ No ☐

Do you think the Area has any additional good features which should be identified in the Appraisal?

Yes ☐ No ☐
If you answer 'yes' to the above question, please specify:

Do you think the Area has any additional harmful features which should be identified in the Appraisal?  
Yes ☐  No ☐

If you answer 'yes' to the above question, please specify:

How could the appearance of the Conservation Area best be improved please specify:

Boundaries

Do you agree with the recommended boundary for the Conservation Area?  
Yes ☐  No ☐

If no, what would you like to include in the Area?

If no, what would you like to exclude from the Area?

Planning Control

Do you consider that planning controls are needed on minor types of 'permitted development' in the Area, such as alterations to windows, boundaries & materials which are normally exempt from planning permission?  
Yes ☐  No ☐

If yes, please say what types of permitted development should be controlled:

Note: any additional controls proposed will be subject to further public consultation before a decision is reached, except in cases of urgency.

Other

What other action not already mentioned do you consider is needed to preserve or enhance the Conservation Area?

Are you aware of the Council's leaflets about conservation: ‘Conservation A Resident's Guide’?  
Yes ☐  No ☐

Are you aware of conservation information on the Council's website?  
Yes ☐  No ☐
Are you aware of the Council's conservation window grant scheme for properties in Conservation Areas?  

Yes ☐  
No ☐  

How would you rank the Council’s conservation service  

Good ☐  
Fair ☐  
Poor ☐  
No opinion ☐  

Any other comments:  

Thank you for your comments  

Please return the form to:  
Director Enterprise, Tourism and the Environment,  
Strategic Planning and Transport Policy Group,  
Civic Centre, Victoria Avenue, Southend-on-Sea SS2 6ZF  
Email: doete@southend.gov.uk  
Tel No: 01702 215330  

Data Protection Act 1998  
Under the Data Protection Act 1998, we have a legal duty to protect any personal information we collect from you.  
• We will only use personal information you supply to us for the reason that you provided it for.  
• We will only hold your information for as long as necessary to fulfil that purpose.  
• We will not pass your information to any other parties (including other Council departments) unless this is made clear to you at the time you supplied it.  
• All employees and contractors who have access to your personal data or are associated with the handling of that data are obliged to respect your confidentiality.  

Fair Processing Notification  
This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.