

Southend on Sea Borough Council
Benefit Department
Child Care Costs Earnings Disregard for Expenses
Form



Name:

Case Reference:

To the childcare provider:

Please supply the following information about care you provide for

Name:

1 How many children from this family do you look after?

First Child	Second Child	Third Child
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2 Child's Surname

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3 Child's other names

4 Child's date of birth

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5 Child's age

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6 How much is paid for childcare?

£ : Per week/month (Delete as necessary)	£ : Per week/month (Delete as necessary)	£ : Per week/month (Delete as necessary)

7 Commencement Date

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8 For how many weeks a year does this charge apply?



Department of the Chief Executive: Director Joe Chesterton
 Civic Centre : Victoria Avenue : Southend-on-Sea : Essex SS2 6ER
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9 Do the same arrangements apply during school holidays? **Yes / No** **Yes / No** **Yes / No**
 (Delete as necessary) (Delete as necessary) (Delete as necessary)

9a If 'No' please give details of holiday arrangements:

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10 Do charges have to be paid even if the child is absent for reasons of sickness or other? **Yes / No** **Yes / No** **Yes / No**
 (Delete as necessary) (Delete as necessary) (Delete as necessary)

11 Do you receive 'Nursery Vouchers' to cover any of the Childcare costs? **Yes / No** **Yes / No** **Yes / No**
 (Delete as necessary) (Delete as necessary) (Delete as necessary)

11a If 'Yes' how much £ : £ : £ :

If you look after more than three children please answer all the questions again for each other child that you look after. (Continue on a separate sheet).



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Declaration:

I declare that I am the registered childminder/childcare provider for the child/children named on this form and I provide care as detailed. I have entered my registration number or approved child-care provider reference number below.

Registration / Reference number _____

Signature: _____

Name (please print): _____

Address: _____

Once completed please upload this form via MySouthend. You will need to log into your account. Go to MyForms and select the MySouthend Evidence Upload Form. You will be able to upload the form and send it to the office direct.



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