

Southend-on-Sea Borough Council

Finance and Resources Service

Joe Chesterton Strategic Director (Finance and Resources)



NON-DOMESTIC RATE
Application for Hardship Relief
Section 49 Local Government Finance Act 1988

Account Number -

Name of Company (including trading name);

Registered address of Company -

Address of the Property for which relief is sought -

What is the property used for? (e.g. workshop, warehouse)

Do you pay rates on any other business? -

If yes, please give the address of that property -

How long has your business occupied these premises? -

For what period is relief sought? -

Are you applying for remission of the whole rate payable or a reduction? -

If a reduction, please state amount you are applying for -



INVESTOR IN PEOPLE

Civic Centre Victoria Avenue Southend-on-Sea Essex SS2 6ER
Customer Service Centre 01702 215001 : www.southend.gov.uk



CUSTOMER SERVICE EXCELLENCE

What hardship will the company/business suffer if relief is not granted?-

What factors (other than business rates payable) are contributing to this hardship?-

In what way does your company benefit the Southend on Sea community?-

How many people are employed full time by your company?-

How many people are employed part time by your company?-

How many of your staff live in the borough of Southend on Sea ?-

Signed: _____ Dated: _____

Full Name: _____ Position: _____

Telephone number: _____ Email: _____

Please provide copies of your accounts for the previous 2 financial years, and copies of your company's bank statements for the 3 months prior to this application.

The form must be completed in full and returned to the Revenues Manager at the address below.

