

Southend Borough Council

Southend Central Area Action Plan (SCAAP)

Statement of Compliance with the Duty to Cooperate

March 2017

Contents

1. Overview
2. Policy Context
3. Implications of the Duty for Southend
4. Identifying Cross-Boundary Issues
5. Collaborative and Cross-Boundary Working
6. Cooperation in Plan Making
7. Demonstrating Compliance with the Duty to Cooperate
8. Continuing Cooperation
9. Conclusions

Appendix 1: Summary of cooperation with South Essex authorities and other bodies

Appendix 2: South Essex DTC events 2015/2016

Appendix 3: South Essex Planning Officers Group – Progress and Status by Thematic Templates and Shared Projects

Appendix 4: Other Collaborative Working Arrangements with duty to cooperate bodies and partners

Appendix 5: Example of Duty to Cooperate letter sent to South Essex authorities

Appendix 6: Correspondence from the Environment Agency

Statement of Compliance: Duty to Cooperate Southend Borough Council's Southend Central Area Action Plan (SCAAP)

1. Overview

- 1.1 This Statement has been prepared by Southend Borough Council in order to outline how the Duty to Cooperate, as now required by Section 33A (1) of the Planning and Compulsory Purchase Act 2004 (as introduced through the Localism Act 2011), has been addressed in the production of the Southend Central Area Action Plan (SCAAP).
- 1.2 The duty requires that Southend Borough Council, as a Local Planning Authority, engages constructively, actively and on an on-going basis with relevant or prescribed bodies in regard to the preparation of development plan documents and other strategic matters in order to maximise their effectiveness. An independently appointed Planning Inspector will be appointed to examine the Plan, and in doing so will determine whether or not the legal Duty to Cooperate has been adequately addressed during the preparation of this Plan.
- 1.3 Southend Borough Council has had a strong level of continuous cooperation and engagement with other authorities and public bodies. This cross-boundary and collaborative working is reflected within the SCAAP, which builds upon the spatial strategy established by Southend's adopted Core Strategy DPD (which is itself the product of a high level of cross-boundary, cooperative working).
- 1.4 Feedback received during the consultation stages has been considered and amendments made where appropriate, with every effort having been taken to reach an agreed outcome on those key issues raised as part of the engagement/consultation process, where possible to do so. Southend Borough Council therefore considers that the Duty to Cooperate has been fulfilled in relation to the preparation of this plan and that there are no cross boundary issues arising from the document that have not been addressed through higher level strategic documents, as set out within this Statement.

Southend's Geographical Context

- 1.5 The Borough of Southend lies at the eastern-most extremity of the Thames Gateway, on the northern side of the Thames Estuary at the point where it meets the North Sea. It has a linear form lying along the coast and, at roughly 13km by 4km, is over three times as wide as it is deep. The Borough is bordered to the north by Rochford District Council and to the west by Castle Point Borough Council, forming part of the wider sub-region of South Essex along with Basildon and Thurrock Councils (and Essex County Council); and more widely as part of the South East Local Enterprise Partnership (SE LEP). Southend has controlled all aspects of local administration since becoming a unitary authority in 1998.

2. Policy Context

Core Strategy DPD

- 2.1 Southend's Core Strategy, adopted in 2007 for the plan period 2001 – 2021, sets out the spatial strategy for the Borough. The Core Strategy was prepared in accordance with relevant national planning policy guidance and the regional spatial strategy for the East of England, which endorsed the objectives for the Thames Gateway and set out strategic policies for the regeneration of the area, including specific targets for additional jobs and dwellings in Southend. The Core Strategy is itself therefore the product of collaborative, cross-boundary working, including the Thames Gateway South Essex (TGSE) Partnership, which designated Southend as a 'Zone for Change', along with Basildon and Thurrock, as a catalyst for the delivery of the vision for a regenerated and sustainable south Essex, supported by Rochford and Castle Point as 'Zones of Influence'.
- 2.2 In order to achieve this, the Core Strategy has the overarching aim of securing a major refocus of function and the long term sustainability of Southend as a significant urban area, recognising that there is a need to release the potential of Southend's land and buildings to achieve measurable improvements in the town's economic prosperity, transportation networks, infrastructure and facilities. This includes safeguarding and improving the standards of the town's amenities and improving the quality of the natural and built environment. Policy KP1: Spatial Strategy promotes Southend Town Centre and Central Area as the primary focus of regeneration and growth within Southend, providing for 6,500 new jobs and providing for at least 2,000 additional homes.
- 2.3 The Core Strategy provides the framework for the preparation of Area Action Plans, such as the Southend Central Area Action Plan (SCAAP), to be brought forward in order to provide more detailed local policies for the management of development, providing the framework in which Southend's unique built environment can be managed, and to ensure successful place making.

Southend Central Area Action Plan (SCAAP)

- 2.4 The SCAAP reflects the spatial strategy and objectives of the Core Strategy DPD. It includes detailed local, criteria-based and site-specific policies for the management of development within Southend Central Area. Where relevant, the SCAAP contains cross-references to relevant Core Strategy strategic objectives and policies that the SCAAP policies will assist in delivering. The SCAAP will be used to assess and determine planning applications within Southend Central Area replacing, once adopted, a number of the Southend Borough Local Plan Saved Policies. The SCAAP includes a number of site allocations within the boundary of the Central Area (referred to as 'Opportunity Sites') within defined 'Policy Areas'.

2.5 As all of these are located in Southend Central Area and therefore do not cross or border the neighbouring local authority areas or address strategic, cross boundary issues, cooperation in plan making has therefore been undertaken proportionately to the subject and content of the plan.

3. Implications of the Duty for Southend

3.1 The principle of joint or cross-boundary working on strategic matters in order to achieve positive outcomes is well-established in Southend. The Council's adopted Statement of Community Involvement 2013¹ sets out how and when the community and other stakeholders will be consulted on planning policy documents (as well as planning applications), exceeding the minimum legal requirements for consultation set out in the Planning Acts and regulations.

3.2 The Council recognises however that cooperation is a two-way process and while, as the Planning Practice Guidance outlines, this is 'not a duty to agree'², it remains committed to collaborative working to seek to address issues positively.

4. Identifying Cross-Boundary Issues

4.1 Southend's adopted Core Strategy (2007) primarily addresses the broad strategic priorities identified by the NPPF. The purpose of the SCAAP policies is to supplement those policies contained within the adopted Southend Core Strategy, providing more detailed, local level policies for managing development within Southend Central Area.

4.2 **Table 1** sets out each of the policies of the SCAAP in turn, identifying where any potential strategic or cross boundary issues may arise:

¹ www.southend.gov.uk/sci

² Planning Practice Guidance, Paragraph 001, Reference ID 9-001-20140306

Table 1: Review of SCAAP Policies

POLICY	OVERVIEW	CROSS-BOUNDARY / STRATEGIC ISSUE
<p>DS1 A Prosperous Retail Centre</p>	<p>This policy seeks to manage the concentration of different use classes within the Primary Shopping Frontages of the Town Centre, to ensure it remains an attractive place to shop.</p>	<p>It is not considered that the policy has or will give rise to any cross boundary issues. The Core Strategy sets out the retail hierarchy and network of centres within the Borough, which was supported by the Retail Study 2011. The approach to managing shopping frontages outside the town centre is set out in the Development Management DPD Policy DM13: Shopping Frontage Management outside the Town Centre.</p>
<p>DS2 Key Views</p>	<p>This policy seeks to ensure that key views, as identified in the policy, are not adversely impact by development.</p>	<p>It is not considered that this policy has, or is likely to give rise to, any cross-boundary issues as its premise is to ensure the protection of key views within Southend Central Area through development proposals.</p>
<p>DS3 Landmarks and Landmark Buildings</p>	<p>This policy identifies existing landmarks in Southend Central Area and locations for potential new landmarks, promoting opportunities to conserve existing landmarks and supporting the development of new landmarks where these help to reinforce local character and distinctiveness, provide a focal point, do not adversely affect amenity of local residents, and do not harm the setting of heritage assets.</p>	<p>It is not considered that this policy has, or is likely to give rise to, any cross-boundary issues as its premise is to conserve existing landmarks and secure an acceptable standard of design in development of new landmarks in Southend Central Area.</p>
<p>DS4 Flood Risk Management and Sustainable Drainage</p>	<p>This policy sets out the Council's approach to managing flood risk in Southend Central Area, in accordance with the Core Strategy and national policy, including the provision of Sustainable Drainage Systems in new development to assist with the drainage of surface water.</p>	<p>While it is recognised that flooding can span across several administrative boundaries, this policy expands upon the spatial approach set by the Southend Core Strategy, and is informed by the Strategic Flood Risk Assessment (Level 1 and Level 2) and Thames Estuary 2100 Plan and Essex and South Suffolk Shoreline Management Plan. The policy looks to manage flood risk and coastal change by directing, where possible,</p>

		development away from areas at risk of flooding. It is not considered that this policy has, or is likely to create, any cross boundary issues. However, where proposals are likely to have cross-boundary effects, the Council will work with neighbouring authorities.
DS5 Transport, Access and Public Realm	This policy seeks to improve access to, from and within Southend Central Area, including inter alia through the provision of strategic junction improvements, car parking management to support vitality and viability, management of the road network, implementation of sustainable transport measures, implementation of integrated signage, and public realm improvements works.	It is not considered that this policy has, or will give rise to, any cross boundary issues. It builds upon the approach set out within the Council's Core Strategy DPD and Local Transport Plan, which seek to reduce the need to travel by car and to broaden the number of travel options available, as well as the Development Management DPD, Policy DM15: Sustainable Transport Management, which includes the parking standards for the Borough. Where there is potential for a cross boundary approach to new public transport links the Council will work with neighbouring authorities through the South Essex Strategic Planning group.
PA1 High Street Policy Area Development Principles	This policy seeks to guide development in the High Street Policy Area to contribute to a vibrant and successful town centre shopping area, complemented by a range of town centre uses.	It is not considered that this policy has, or is likely to give rise to, any cross-boundary issues as its premise is <i>inter alia</i> to manage town centre uses within the policy area, and to enhance the high street experience through a range of public realm improvements.
PA2 London Road Policy Area Development Principles	This policy seeks to guide development in the London Road Policy Area to create a vibrant gateway to the Town Centre, providing high quality office space, shops, café/restaurants, homes and public realm improvements.	It is not considered that this policy has, or is likely to give rise to, any cross-boundary issues as its premise is <i>inter alia</i> to guide development to support the town centre, and to enhance the public realm in the area.
PA3 Elmer Square Policy Area Development Principles	This policy seeks to guide development in the Elmer Square Policy Area to reinforce its status as the educational hub, providing state of the art	It is not considered that this policy has, or is likely to give rise to, any cross-boundary issues as its premise is <i>inter alia</i> to guide development to promote

	library and learning facilities, set within a quality public realm.	educational and supporting uses in the policy area, particularly within Opportunity Site PA3.1, and to enhance the public realm.
PA4 Queensway Policy Area Development Principles	This policy seeks to guide development in the Queensway Policy Area, promoting residential and supporting uses, together with public realm and access improvements.	It is not considered that this policy has, or is likely to give rise to, any cross-boundary issues as its premise is <i>inter alia</i> to guide development to promote residential and supporting uses in the policy area, particularly within Opportunity Site PA4.1, and to enhance the public realm and access.
PA5 Warrior Square Policy Area Development Principles	This policy seeks to guide development in the Warrior Square Policy Area, promoting residential-led mixed use development, including community infrastructure, together with public realm and access improvements.	It is not considered that this policy has, or is likely to give rise to, any cross-boundary issues as its premise is <i>inter alia</i> to guide development to promote residential-led, mixed used schemes, and to enhance the public realm and access.
PA6 Clifftown Policy Area Development Principles	This policy seeks to guide development in the Clifftown Policy Area, promoting independent small-scale retail, cafes/restaurants/bars and small studio style workshops to create a strong cultural identity, together with access and public realm improvements, and supporting the upgrade and enhancement of Southend Central Railway station forecourt and entrance, redevelopment of Central House, regeneration of the Empire Theatre.	It is not considered that this policy has, or is likely to give rise to, any cross-boundary issues as its premise is <i>inter alia</i> to guide development to promote uses that create an area with a strong cultural identity, and to enhance public realm and access.
PA7 Tylers Policy Area	This policy seeks to guide development in the Tylers Policy Area, promoting mixed use development, which may include a new public transport interchange, together with access and public realm improvements, and consideration of car parking provision.	It is not considered that this policy has, or is likely to give rise to, any cross-boundary issues as its premise is <i>inter alia</i> to guide development to support opportunities for a new public transport interchange, retail, residential and office uses, together with replacement car parking provision, through

		Opportunity Site PA7.1, and to enhance public realm and access.
CS1 Central Seafront Policy Area Development Principles	<p>This policy seeks to guide development in the Central Seafront Policy Area, promoting it as a thriving leisure and tourism area, recognising the important role the seafront plays in Southend’s evolution and heritage, promoting its continued regeneration and sustainable development. It highlights that the foreshore is Southend’s most valuable amenity, biodiversity and natural resource, as recognised by local, national and international designations. Ensuring that development incorporates measures which will limit adverse impacts and protect the valuable natural amenity of these areas.</p> <p>The Policy promotes four opportunity sites, CS1.1 Southend Pier – sensitive redevelopment including a mix of cultural and leisure uses, CS1.2 Seaways – mixed use development, addressing the need for replacement car parking, CS1.3 Marine Plaza – residential with leisure and supporting uses, CS1.4 New Southend Museum – new museum facility, car parking provision, and green space.</p>	It is not considered that this policy has, or is likely to create, any cross boundary issues. However, where proposals are likely to have cross-boundary effects, the Council will work with neighbouring authorities.
CS2 Nature Conservation and Biodiversity	This policy recognises the local, national and international designations of the Central Seafront Policy Area, seeking to ensure that development incorporates measures which will limit adverse impacts and protect the valuable natural amenity of the area.	It is not considered that this policy has, or is likely to create, any cross boundary issues. However, where proposals are likely to have cross-boundary effects, the Council will work with neighbouring authorities.

<p style="text-align: center;">CS3 The Waterfront</p>	<p>This policy seeks to promote the waterfront for a wide range of sport, recreation and leisure activities, while respecting the natural environment in line with Policy CS2.</p>	<p>It is not considered that this policy has, or is likely to give rise to, any cross-boundary issues as its premise is <i>inter alia</i> to guide development to promote cultural, leisure and tourism activities at the waterfront.</p>
<p style="text-align: center;">PA8 Victoria Gateway Neighbourhood Policy Area Development Principles</p>	<p>This policy recognises the importance of the Victoria Gateway Neighbourhood as a gateway to the town centre, and promotes the regeneration of the area into a vibrant community, including for residential use.</p>	<p>It is not considered that this policy has, or is likely to give rise to, any cross-boundary issues as its premise is <i>inter alia</i> to guide development to promote the regeneration of the Victoria Gateway Neighbourhood, including through the promotion of two opportunity site PA8.1 and PA8.2.</p>
<p style="text-align: center;">PA9 Sutton Gateway Neighbourhood Policy Area Development Principles</p>	<p>This policy recognises the potential of the Sutton Gateway Neighbourhood for regeneration, to create a distinctive sense of place where people live and work.</p>	<p>It is not considered that this policy has, or is likely to give rise to, any cross-boundary issues as its premise is <i>inter alia</i> to guide development to promote the regeneration of the neighbourhood, including through the promotion of two opportunity sites PA9.1 and PA9.2.</p>

4.3 This assessment has led to the conclusion that there are no policies within the Southend Central Area Action Plan that give rise to strategic cross-boundary issues with neighbouring authorities. It is noted that flooding can be a cross-boundary issue however the approach to managing flood risk for the seafront area, as set out in Policy DS4, expands upon the Core Strategy which provides the strategic policy approach to managing flood risk in the Borough. The Core Strategy was subject to wide-ranging cooperation during its production, and was prepared in accordance with national planning guidance and the (former) Regional Spatial Strategy.

5. Collaborative and Cross Boundary Working

5.1 The Council has a long history of actively cooperating with authorities in the South Essex sub-region³, details of this cooperation in the preparation of the SCAAP are set out in **Appendix 1**. The Council's engagement with its partners in South Essex is central to producing plans that are based on a cooperative, cross-boundary approach. Many of these relationships were in place prior to the Duty to Cooperate coming into effect. **Appendix 2** sets out duty to cooperate events that took place between South Essex authorities

³ South Essex consists of Southend-on-Sea Borough Council; Rochford District Council; Castle Point Borough Council; Basildon Borough Council; Thurrock Borough Council, and Essex County Council.

in 2015/2016, including at Officer, Heads of Service and Management level, on matters including employment, retail, transport, and housing.

- 5.2 A Memorandum of Understanding (MoU) for Strategic Planning in South Essex was signed by all South Essex authorities in January 2017. The MoU sets out a protocol for cooperation between the authorities of Basildon, Castle Point, Rochford, Southend and Thurrock and Essex County Council with respect to strategic planning issues. It sets out how the partners will comply with the Duty to Cooperate for their mutual benefit.
- 5.3 **Appendix 3** provides a summary of the progress and status of thematic work being progressed by the Officers Group, which has included joint, cooperative working to commission and inform the production of an Economic Development Needs Assessment for South Essex, and a South Essex Retail Study, and a range of other key evidence base documents, produced strategically, to inform the production of the new Southend Local Plan.
- 5.4 The Council is also involved in a number of groups, working collaboratively with duty to cooperate bodies and other partners such as the LEP, to ensure effective cooperation, exchange information and examples of best practice. **Appendix 4** sets out further detail.
- 5.5 Attendance and participation at these meetings and subsequent feedback has been fruitful in gaining an understanding of recent guidance and cross-boundary planning priorities. It is considered that the Council, given its involvement in these groups and on-going partnership arrangements, is in a positive position to continue to facilitate partnership working and that these groups will continue to work collaboratively and effectively to address strategic cross-boundary issues during the production of the new Southend Local Plan. No cross boundary issues have been identified for the SCAAP.
- 5.6 While Local Enterprise Partnerships (LEPs) are not subject to the requirements of the duty, the Council should have regard to the LEPs activities when preparing local plans where these activities are relevant to local plan making. The Council has been proactively engaging with the South East LEP (SE LEP) to discuss strategic matters, including strategic infrastructure projects, and informed the priorities and key asks in the Growth Deal, which includes allocation for a package of transport works to deliver the SCAAP.

6. Cooperation in Plan Making

- 6.1 When the Duty to Cooperate (the 'Duty') came into effect in November 2011, the SCAAP was at an advanced stage of preparation at this time, having been through both an Issues and Options and the first Proposed Submission consultation. Nonetheless, it is considered

that the work undertaken by Southend Borough Council as part of the preparation of the SCAAP demonstrates on-going cooperation through the plan making process, which has informed the SCAAP. Indeed, the Consultation Statement's published alongside the SCAAP outline the considerable level of community and stakeholder consultation that has taken place to inform its development. Further details of cooperation with neighbouring authorities and other bodies relevant to the plan are set out in **Appendix 1**.

- 6.2 In addition to the Council's cooperative working and engagement on the current and previous consultation stages of the SCAAP, other local policy and evidence base documents, themselves the outcome of collaborative, cross-boundary working on strategic planning priorities, have informed the production of the SCAAP.

Evidence Base Documents and Strategies

- 6.3 Southend Borough Council has produced various technical reports and studies that have fed into the evidence base of its local planning framework. The evidence base documents that have informed the SCAAP are available to download from the Council's website⁴. A number of these studies were jointly commissioned with neighbouring authorities, and involved cooperating with other authorities and prescribed bodies, such as Essex County Council and the Environment Agency to ensure a joined up approach, collaborative approach, including, *inter alia* the Southend Strategic Flood Risk Assessment (SFRA) Level 1 (2010) and Level 2 (2010), which has been used to inform SCAAP Policy DS4 and CS1, informing the context for managing flood risk and coastal change within the Borough. The Council is currently working with South Essex partners to produce an updated SFRA for the sub-region.

7. Demonstrating Compliance with the Duty to Cooperate

- 7.1 The Core Strategy DPD (December 2007), which sets the strategic planning framework for the Borough was found sound by a Planning Inspector and was in general conformity with the Regional Spatial Strategy (now revoked), which provided the mechanism for dealing with cross-boundary, strategic issues prior to the introduction of Section 33A to the PCPA (2004) as amended. The SCAAP contains detailed policies that deliver the strategic priorities of the Core Strategy DPD and is therefore at its core the product of a high level of cross-boundary, cooperative working.
- 7.2 The Consultation Statement sets out how statutory bodies were consulted during the statutory consultation stages on the four iterations of the SCAAP. In addition, the Council has ensured continuous dialogue has taken place with neighbouring authorities and other key stakeholders and organisations on issues relating to housing, employment, transport and the environment (including flood risk).

⁴ www.southend.gov.uk/scaap

- 7.3 The Council is not aware of any objections to the overall soundness of the SCAAP from adjoining districts or county councils; indeed, as outlined within this statement, it has worked cooperatively with authorities in the South Essex sub-region to produce key evidence base documents on strategic matters relevant to the plan.
- 7.4 The Council did receive objections on grounds of soundness at the revised proposed submission stage (2016) from Natural England in regard to policy CS1, CS2, CS3 and DS4 in relation to consistency with the NPPF. This objection did not however relate to the duty to cooperate. The Council worked with Natural England to facilitate discussion on this matter, in order to reach a mutually agreeable outcome, setting out in a response further details relating to the plans production, addressing the representation, and suggesting minor amendments or highlighting where it is satisfied that the position taken in the SCAAP is appropriate. Following discussions, Natural England withdrew their unsound representations, stating their support for all the suggested amendments. This is set out within the Consultation Statement.
- 7.5 A representation was also received at the revised proposed submission stage (2016) from NHS Southend CCG. This provided comment on the plan, but did not constitute an objection or raise an issue in relation to the duty to cooperate. This is the first representation made by NHS Southend CCG to the plan, and while it did not constitute an objection the Council discussed the matters raised with NHS England CCG in order to reach a mutually agreeable outcome. Following the Council's response, NHS Southend CCG accepted the Council's response, following consultation with their committee members. This is set out within the Consultation Statement.
- 7.6 During the consultation on the first proposed submission stage (2011) the Council did receive objections on grounds of soundness from the Environment Agency regarding foul water infrastructure and water quality issues. The Council has worked with the Environment Agency and Anglian Water to facilitate discussion on this matter, in order to reach a mutually agreeable outcome. Following discussions with Anglian Water, the Environment Agency agreed to withdraw their unsound representations as Anglian Water were able to demonstrate to the Environment Agency that there is capacity at the Southend Waste Water Treatment Works to accept the growth proposed by the Southend Core Strategy (**Appendix 6**).
- 8. Continuing Cooperation**
- 8.1 While this Statement of Compliance has focussed on the Duty to Cooperate in respect of the preparation of the SCAAP, cooperation is a continuous process and will not end here; indeed, it will continue through plan monitoring and review and through the production of the new Southend Local Plan. A monitoring framework is set out within the Council's adopted Core Strategy DPD (at Section 11: Monitoring and Review) and within the SCAAP (at Section 6.3 of the SCAAP).

8.2 All cooperation will be reported within the Council's Annual Monitoring Report in accordance with Regulation 34(6) of the Town and Country Planning (Local Planning) (England) Regulations 2012.

9. Conclusions

9.1 Although stages of the plan's preparation pre-dated the formal requirements of the Duty to Cooperate, Southend Borough Council has had a strong level of continuous cooperation and engagement with South Essex authorities and public bodies, and has participated in a number of joint studies.

9.2 This cross-boundary and collaborative working is reflected within the SCAAP, which builds upon the spatial strategy established by Southend's adopted Core Strategy DPD (which is itself the product of a high level of cross-boundary, cooperative working). Feedback received during the four consultation stages has been considered and amendments made where appropriate, with every effort having been taken to reach an agreed outcome on those key issues raised as part of the engagement/consultation process, where possible to do so. Southend Borough Council therefore considers that the Duty to Cooperate has been fulfilled in relation to the preparation of the SCAAP and that there are no cross boundary issues arising from the document that have not been addressed through higher level strategic documents.

Appendix 1: Summary of Cooperation with South Essex Authorities and other Duty to Cooperate bodies

ORGANISATION	NATURE OF COOPERATION / ENGAGEMENT	RESPONSE	OUTCOME / ACTION
<p>Essex County Council</p>	<p>June 2010 – letter sent to inform of Issues and Option Consultation for an 8 week period.</p> <p>September 2011 – letter sent to inform of (now Superseded) Proposed Submission Consultation for a 6 week period.</p> <p>December 2015 – letter sent to inform of Preferred Approach Consultation for an 8 week period.</p> <p>January 2016 – duty to cooperate letter sent out to advise of consultation on the Preferred Approach consultation.</p> <p>October 2016 – duty to cooperate letter sent on forthcoming consultation on Revised Proposed Submission document.</p>	<p>June 2010 – response received in support on the preparation of the document. Comment received in regard to City by the Sea Option, and its success being dependent on the strength and effectiveness of the implementation and delivery mechanisms to be elaborated on in the final version of the plan.</p> <p>September 2011 – No response received to (Superseded) Proposed Submission Consultation presume no cross boundary issues identified.</p> <p>December 2015 / January 2016 – No response received presume no cross boundary issues identified.</p> <p>October / November 2016 – No response received presume no cross boundary issues identified.</p>	<p>No action required in relation to the Duty to Cooperate.</p>

	<p>November 2016 – letter sent to inform of Revised Proposed Submission consultation for 6 week period.</p>		
<p>Rochford District Council</p>	<p>June 2010 – letter sent to inform of Issues and Option Consultation for an 8 week period.</p> <p>September 2011 – letter sent to inform of (now Superseded) Proposed Submission Consultation for a 6 week period.</p> <p>December 2015 – letter sent to inform of Preferred Approach Consultation for an 8 week period.</p> <p>January 2016 – duty to cooperate letter sent out to advise of consultation on the Preferred Approach consultation.</p> <p>October 2016 – duty to cooperate letter sent on forthcoming consultation on Revised Proposed Submission document.</p> <p>November 2016 – letter sent to inform of Revised Proposed</p>	<p>June 2010 – no response received, presume no cross boundary issues identified.</p> <p>September 2011 – No response received to (Superseded) Proposed Submission Consultation presume no cross boundary issues identified.</p> <p>December 2015 / January 2016 – no response received, presume that no cross boundary issues identified under the duty to cooperate.</p> <p>October / November 2016 – response received including general support for the plan.</p>	<p>No action required in relation to the Duty to Cooperate.</p>

	Submission consultation for 6 week period.		
Castle Point Borough Council	<p>June 2010 – letter sent to inform of Issues and Option Consultation for an 8 week period.</p> <p>September 2011 – letter sent to inform of (now Superseded) Proposed Submission Consultation for a 6 week period.</p> <p>December 2015 – letter sent to inform of Preferred Approach Consultation for an 8 week period.</p> <p>January 2016 – duty to cooperate letter sent out to advise of consultation on the Preferred Approach consultation.</p> <p>October 2016 – duty to cooperate letter sent on forthcoming consultation on Revised Proposed Submission document.</p> <p>November 2016 – letter sent to inform of Revised Proposed Submission consultation for 6 week period.</p>	<p>June 2010 – no response received, presume no cross boundary issues identified.</p> <p>September 2011 – No response received to (Superseded) Proposed Submission Consultation presume no cross boundary issues identified.</p> <p>December 2015 / January 2016 – no response received, presume that no cross boundary issues identified under the duty to cooperate.</p> <p>October / November 2016 – response received, no comments.</p>	No action required in relation to the Duty to Cooperate.

<p>Thurrock Council</p>	<p>June 2010 – letter sent to inform of Issues and Option Consultation for an 8 week period.</p> <p>September 2011 – letter sent to inform of (now Superseded) Proposed Submission Consultation for a 6 week period.</p> <p>December 2015 – letter sent to inform of Preferred Approach Consultation for an 8 week period.</p> <p>January 2016 – duty to cooperate letter sent out to advise of consultation on the Preferred Approach consultation.</p> <p>October 2016 – duty to cooperate letter sent on forthcoming consultation on Revised Proposed Submission document.</p> <p>November 2016 – letter sent to inform of Revised Proposed Submission consultation for 6 week period.</p>	<p>June 2010 – no response received, presume no cross boundary issues identified.</p> <p>September 2011 – No response received to (Superseded) Proposed Submission Consultation presume no cross boundary issues identified.</p> <p>December 2015 / January 2016 – no response received, presume that no cross boundary issues identified.</p> <p>October / November 2016 – no response received, presume no cross boundary issues identified.</p>	<p>No action required in relation to the Duty to Cooperate.</p>
<p>Basildon Council</p>	<p>June 2010 – letter sent to inform of Issues and Option Consultation for an 8 week period.</p>	<p>June 2010 – no response received, presume no cross boundary issues identified.</p>	<p>No action required in relation to the Duty to Cooperate.</p>

	<p>September 2011 – letter sent to inform of (now Superseded) Proposed Submission Consultation for a 6 week period.</p> <p>December 2015 – letter sent to inform of Preferred Approach Consultation for an 8 week period.</p> <p>January 2016 – duty to cooperate letter sent out to advise of consultation on the Preferred Approach consultation.</p> <p>October 2016 – duty to cooperate letter sent on forthcoming consultation on Revised Proposed Submission document.</p> <p>November 2016 – letter sent to inform of Revised Proposed Submission consultation for 6 week period.</p>	<p>September 2011 – No response received to (Superseded) Proposed Submission Consultation presume no cross boundary issues identified.</p> <p>December 2015 – response received in support of opportunity sites.</p> <p>October / November 2016 – response received, including commentary relating to welcomed provision of housing.</p>	
English Heritage	<p>May 2010 – letter sent to invite comment on the sustainability assessment for the document.</p>	<p>May 2010 – response received, drawing reference to English Heritage guidance on the preparation of SA/SEAs and suggesting a review of the baseline for the historic environment to take account of PPS5.</p>	<p>No action required in relation to Duty to Cooperate.</p>

	<p>June 2010 – letter sent to inform of Issues and Option Consultation for an 8 week period.</p> <p>September 2011 – letter sent to inform of (now Superseded) Proposed Submission Consultation for a 6 week period.</p> <p>December 2015 – letter sent to inform of Preferred Approach Consultation for a 6 week period.</p>	<p>June 2010 – response received, including reference to further consideration to be given to the evolution of the historic environment and its influence on character, the need for a character study, and to recognise the importance of connecting historic landmarks and spaces via the high street, support for aims to improve this. Highlights importance of recognising the pier and its regeneration. Support aspirations for Clifftown.</p> <p>September 2011 – response received, including support for PR3, PR4 and PR5.</p> <p>December 2015 – response received, including commentary in regard to PA6 and energy efficiency, and opportunity to enhance setting of conservation areas, and the need to recognise the Pier as an iconic landmark, and to further recognition being given to the Grade II listed museum. Support for CS1 and the integration of heritage into the plan.</p>	
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	November 2016 – letter sent to inform of Revised Proposed Submission consultation for 6 week period.	November 2016 – no response received.	
Environment Agency	<p>May 2010 – letter sent to invite comment on the sustainability assessment for the document.</p> <p>June 2010 – letter sent to inform of Issues and Option Consultation for an 8 week period.</p> <p>September 2011 – letter sent to inform of (now Superseded) Proposed Submission Consultation for a 6 week period.</p>	<p>May 2010 – no response received.</p> <p>June 2010 – response received, including suggestions to include reference to existing buildings as well as new in regard to low carbon development, together with reference to managing flood risk and coastal change and updates in relation to SFRA and TE2100 Plan.</p> <p>November 2010 – response received, concurring with the conclusions of the HRA Screening Report.</p> <p>September 2011 – response received, with support for Policy PR1, PR2, TA1b, DP2, DP3, DP4, DP6, DP7, CS2, CS3, CS4, CS5, CS6, CS8 and objections raised to Policy IF1 in regard to waste water infrastructure capacity in Southend (objections also made to Development Management</p>	Amendment made to include focus on sustainable construction and new and existing buildings; additional reference made to TE2100 Plan and SFRA.

	<p>December 2015 – letter sent to inform of Preferred Approach Consultation for a 6 week period.</p> <p>November 2016 – letter sent to inform of Revised Proposed Submission consultation for 6 week period.</p>	<p>Document), and to Policy IF3 in regard to flood risk management and the need to include a requirement for FRA in Flood Zones 2 and 3, and to Policy CS3 in relation to flood risk and updates to ensure conformity with NPPF, and to DS8 in relation to need to reference sequential test.</p> <p>March 2013 – following discussion with Anglian Water and Southend Borough Council, objection withdrawn to SCAAP and Development Management Document in relation to waste water capacity.</p> <p>December 2015 - response received to the consultation including commentary and support, no objections raised to the document.</p> <p>November 2016 – response received including support for the plan, its strategic objectives, and DS4, CS1, CS2, and CS3.</p>	<p>Meeting held with EA and Anglian Water, who demonstrated there is current capacity within Southend, which saw the subsequent withdrawal of the EAs objection on 27 March 2013; considered appropriate amendments to Development Management Policy DM15 to address objections.</p>
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<p>Natural England</p>	<p>May 2010 – letter sent to invite comment on the sustainability assessment for the document.</p> <p>June 2010 – letter sent to inform of Issues and Option Consultation for an 8 week period.</p> <p>September 2011 – letter sent to inform of (now Superseded) Proposed Submission Consultation for a 6 week period.</p>	<p>May 2010 – no response received.</p> <p>June 2010 – response received including general support for the plan, noting however that there are few references to geodiversity.</p> <p>November 2010 – response received confirmed that the HRA Screening Report provides an appropriate assessment.</p> <p>September 2011 – support for Policy DS6, PR2, TA1b, TA2, IF3, CS2. Objections raised in regard to CS4 in regard to the need for reference to HRA to be made, and to CS7 in regard to reference to be made regarding new lighting and the need to avoid direct illumination to the foreshore.</p> <p>March 2013 – following discussion with Anglian Water and Southend Borough Council, objection withdrawn to SCAAP and Development Management Document re. waste water treatment capacity.</p>	<p>Meeting held with EA and Anglian Water, who demonstrated there is current capacity within Southend, which saw the subsequent withdrawal of the EAs objection on 27 March 2013; considered appropriate amendments to Development</p>
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	<p>December 2015 – letter sent to inform of Preferred Approach Consultation for a 6 week period.</p> <p>November 2016 – letter sent to inform of Revised Proposed Submission consultation for 6 week period.</p> <p>February 2017 – discussion regarding representation made to the Revised Proposed Submission document.</p>	<p>December 2015 – response received including commentary regarding CS1 and references to HRA.</p> <p>November 2016 – response received, including objections relating to conformity with NPPF.</p> <p>February 2017 – following discussion with Southend Borough Council, objection withdrawn.</p>	<p>Management Policy DM15 to address objections.</p> <p>Amendments made to Policy CS2.1 to includes reference to HRA.</p> <p>Suggested amendments proposed to CS1.1.f, CS1.3.d, CS2.1.b, CS3.2 and to supporting text at paragraphs 199, 200 and 205.</p>
Anglian Water	<p>June 2010 – letter sent to inform of Issues and Option Consultation for an 8 week period.</p> <p>September 2011 – letter sent to inform of (now Superseded) Proposed Submission Consultation for a 6 week period.</p>	<p>June 2010 – response received, comment in regard to the need for a strategy of betterment of the existing surface water situation.</p> <p>September 2011 – response received, no comments to make on the document.</p> <p>March 2013 – Anglian Water demonstrated that there is capacity within Southend’s waste water treatment works to support growth</p>	<p>No action required in relation to Duty to Cooperate.</p>

	<p>December 2015 – letter sent to inform of Preferred Approach Consultation for a 6 week period.</p> <p>November 2016 – letter sent to inform of Revised Proposed Submission consultation for 6 week period.</p>	<p>set out in the core strategy and beyond, to satisfy objections from Environment Agency to SCAAP and Development Management Document.</p> <p>December 2015 - response received including commentary regarding sewerage infrastructure, surface water disposal and management, identifying there is capacity at the Southend water recycling centre to serve the proposed level of growth.</p> <p>November 2016 – no response received.</p>	
Highways Agency	<p>June 2010 – letter sent to inform of Issues and Option Consultation for an 8 week period.</p> <p>September 2011 – letter sent to inform of (now Superseded) Proposed Submission Consultation for a 6 week period.</p>	<p>June 2010 – response received, no comments made other than to support modal shift from private car use to sustainable modes of travel.</p> <p>September 2011 – response received, broad support for the emerging options set out in the plan. Comments received in regard to reference to be made for a holistic approach to be taken in the plan</p>	No action required in relation to Duty to Cooperate.

	<p>December 2015 – letter sent to inform of Preferred Approach Consultation for a 6 week period.</p> <p>November 2016 – letter sent to inform of Revised Proposed Submission consultation for 6 week period.</p>	<p>particularly to A13 corridor management.</p> <p>December 2015 - No response received.</p> <p>November 2016 – no response received.</p>	
Network Rail	<p>June 2010 – letter sent to inform of Issues and Option Consultation for an 8 week period.</p> <p>September 2011 – letter sent to inform of (now Superseded) Proposed Submission Consultation for a 6 week period.</p> <p>December 2015 – letter sent to inform of Preferred Approach Consultation for a 6 week period.</p> <p>November 2016 – letter sent to inform of Revised Proposed Submission consultation for 6 week period.</p>	<p>June 2010 – no response received.</p> <p>September 2011 – no response received.</p> <p>December 2015 - No response received.</p> <p>November 2016 – no response received.</p>	No action required in relation to Duty to Cooperate.

Appendix 2: South Essex DTC events 2015/2016

Date	Strategic Planning Officers Group Meetings/ Workshop (M/W) Other - state	Heads of Service Strategic Planning DTC Group	South Essex Members Strategic Planning DTC Group	South Essex Transport Board	Other* *State parties involved and topic	Economic Development Officers Meetings (EDM)
2015						
May					ECC/THU Transport	
May					ECC/SBC Transport	
9 July	(W) Employment & Retail					
27 July	(W) Transport					
24 August	(W) Green belt					
21 Sept	W CC & GI					
11 Nov				SE Transport Board		
16 Nov	(M) and (W) – BBC & Basildon Local Plan workshop					
25 Nov					SE Housing Conference	
14 Dec	(W) Housing and G&T					
2016						

14 Jan		(M) Inaugural Meeting				
25 Jan	(W) Transport (inc. Lower Thames Crossing)					
1 Feb				SE Transport Board		
9 Feb		(M)				
22 Feb	Health					
3 March			(M) –Inaugural meeting			
13 April			(M) – SHMA presentation			
29 June				SE Transport Board		
11 July	M W - EDNA					
14 July	W - SFRA					
25 July	W – Housing (exc. G&T)					
28 July		(M)				
8 Aug	M					
10 Aug					Essex County Council – A127 Workshop	
5 Sept	M					
Sept					Castle Point – Officer Local Plan DTC mtg	

					W - TfL – East London Transport Options Study (ECC & THU)	
19 Sept	W					
21 Sept					Thurrock lead - South Essex Health, Well-being and Planning Summit	
3 Oct	M	W – Strategic Planning Framework				
17 Oct	W					
31 Oct	M					
14 Nov AM	M SFRA Scoping mtg					
14 Nov PM	W					
15 Nov		M				
17 Nov			M&W – Members & CEO Mtg - MOU & Options workshop re. Joint Planning	SE Transport Board		
21 Nov					TGSE Housing Conference at Wat Tyler Park	
28 Nov	M					
12 Dec					CPBC – Local Plan DTC hearing session	

Appendix 3: South Essex Planning Officers Group – Progress and Status by Thematic Templates and Shared Projects

TOPIC	STAGE and Dates Stages inc: Scoping Draft 1 Workshop	STATUS and DEPENDENCIES Status: Latest Shared Version Dependencies: -	NEXT STEPS
A. Thematic Templates			
1. Economic Growth & Employment	Draft 1 9 April 2015 Workshop 3 July 2015 Workshop Notes 25 August 2015 (inc comments on July draft) Draft 2	Status: 9 July Draft with workshop notes 25082015 Awaiting completion of the EDNA Study	To review and update once EDNA complete.
2. Retail	Draft 15 May 2015 Scoping Workshop 9 July 2015 (v3 July 2015 draft) Draft 2 V5 4 May 2016	Status: V5 AP 04.05.16.docx Email: 10 May 2016 – Can't be updated any further until the Strategic Retail Needs Assessment is completed (see projects below) Awaiting completion of the Retail Study	Update to take account of Strategic Retail Needs Assessment
3. Transport & Access	Scoping workshop 27 July 2015 Workshop Notes out 14 Aug 2015 GI workshop (inc Trans) 15 Sept 2015 Scoping workshop 25 Jan 2016 Draft 1 TBC	Status: 27 July 2015 Notes circulated for confirmation and actions 25 Jan 2016 – key focus Lower Thames Crossing	Draft initial report – and progress actions

		Dependencies – Lower Thames Crossing; Cross Rail 2 – extension; DP World? Fairglen Interchange Short & LT Solutions; Area Cycling Strategies	
4. Green Belt	Draft 1 V2_24082015 Scoping workshop 24 Aug 2015 Workshop Notes Draft 2 V3_5Oct2015	Status: V3_5Oct2015 (dated 25112015)	
5. Climate Change	Draft 1 AR11.5.2015 Scoping Workshop 21 Sept 2015 Workshop Notes 8 Oct 2015 Draft 2 12 May 2016	Status: V3 AP 12.05.16.doc (email 12/5/16) Updated to pick up the issues raised during the September workshop and to reflect the issues arising from - EA's 2016 changes to the Climate Change allowances; & decision to update the 2010 SE SFRA See also the attached TE2100 LA specific briefing notes referred to	Will need updating once SFRA updates are complete
6. Green Infrastructure / Green Grid	Scoping Workshop 21 Sept 2015 Workshop notes 8 Oct 2015 Draft 2	Status: Workshop notes out 8 October 2015 GI_NH notes Sept2015 (dated 13/10/15) EA – email – Info re CC & GI 3 Nov 2016	
7. Housing (including G&T)	Draft 1 AP 5.7.2016	Status: V1 AP 5.7.2016 (emailed 19.07.2016) – does not include G&T at this time as awaiting finalisation of GTAA Reviews.	
8. Minerals & Waste	Draft 1 Scoping Workshop	LS – initial start on Minerals (internal only 14/8/2015) Dependency: – Replacement WLP	WLP – Main Mods consultation Jan2017

9. Communications Infrastructure	Draft 1	LS – initial start (internal) Superfast Broad Band – commencing Phase 3	Superfast Broadband attending Feb EPOA - PPF
10. Health & Wellbeing	Draft 1 June 2015 Scoping Workshop 22 Feb 2016 Workshop Notes 25 Feb 2016	Workshop Notes inc comments on Draft Report – implement workshop actions - Set up a Health Summit TBC	Update template Health Summit
11. Memorandum of Co-operation	Draft 1 July 2014 Scoping workshop 2014/15	Status: TGSE MoC V4 RH 15072014_ECC Comments Sept14 Dependencies – Setting up HoS & Members DTC Groups; and Thematic Templates	
B. Shared Projects			
12. SHMA Review 2015	Final Published 10 May 2015 Update Note	Final May 2015 Update Report re impacts of the published SNPP 2014 data - Published late May 2016	Reviewing options for on-going monitoring and review (May 2016)
13. SHMA Review / Update 2016	Inception Mtg Progress Mtg Final Draft – Feb 2017	On-going – reviewing data and cross referencing to the EDNA – to ensure consistent approach re economic growth	Draft Report due Feb 2017 Final Report anticipated May 2017
14. EDNA (Economic Development Needs Assessment)	Commissioned March 2015 Inception Meeting April 2015	11 July EDNA Steering Group meeting 11 July EDNA - DTC workshop inc neighbouring Authorities	

15. South Essex Retail Study	Commissioned March 2015 Inception Meeting April 2015	<ul style="list-style-type: none"> - SE Essex Retail Study skeleton report– sent 8th June - Individual Retail Study update skeleton reports (x3) sent 8th June - Draft South Essex Retail Study report- 19th August - Draft Retail Study update reports (x3)- 19th August - Consultation with key stakeholders- late August - DtC Officer Monthly Meeting – 5th September 	DTC consultation with Neighbouring Local Authorities via email: (25/7-8/8)
16. Proposal for developing a south Essex Sub-regional Planning Policy Framework	HoS mtg 20 July 2016 HoS & Officer Workshop 3 Oct 2016 Members Group Workshop 17 Nov 2016 Final Report Published 6 Dec	Status – Members workshop held and final report published.	To be determined
17. South Essex SFRA Review (to review and update 2010 South Essex SFRA & SBC 2011 SFRA)	Initial Scoping Workshop 23 May 2016 Steering group meeting 14 July 2016 Update meeting 14 November 2016	Parties – BBC, CPBC, RDC, SBC & ECC Tender proposals - 9 December 2016 Inception meeting - 23 January 2017	Work commenced January 2017
18. Castle Point LP Joint Statement of Common Ground	Initial discussion - Sept	Finalised – published 2 December	N/A

19. Joint South Essex Strategic Transport Model		Subject to funding from all 3 transport authorities	
20. Playing Pitch & Built Facility Strategies and Open Space Study	Initial Scoping mtg - Nov 2016 Draft Brief – mtg 9 Jan 2017 and any follow up comments by 13th Jan 2017	Parties – BBC, CPBC, RDC, SBC & ECC (Active Essex lead) and Sports England	To agree Brief and Report Brief to Member’s Group for endorsement
21. CP Local Plan Inspectors findings, implications and actions for the SE DTC arrangements	Initial workshop session - 23 Jan 2017	Report on CP Local Plan - PINS Report – implications and actions re SE DTC activities and outcomes	To prepare a report for the Members Group

Appendix 4: Other collaborative workings arrangements with Duty to Cooperate bodies and partners

South East Local Enterprise Partnership (SELEP) - South East Local Transport Board	<p>The South East Local Transport Board is a sub-group of the SELEP. Southend is one of six local authorities representatives who, together with three business representatives from Essex, Southend and Thurrock; Kent and Medway; and East Sussex, and invited representatives from the Department for Transport, Highways Agency and Network Rail, are involved in the local prioritisation and overseeing of the delivery of major local transport schemes.</p>
Essex Planning Officers Association (EPOA)	<p>EPOA represents 12 Local Planning Authorities in Essex, as well as two unitary authorities (which includes Southend), with an agreed terms of reference. Head of the planning departments from these authorities meet several times a year to discuss planning issues affecting the whole of Essex, as well as producing planning guidance documents which include: the Gypsy and Traveller Housing Accommodation Needs Assessment for Essex and Southend and Parking Standards – Design and Good Practice. EPOA also commissioned a range of demographic forecasts to be produced on a rolling basis, representing a variety of scenarios defined by different parameters, including migration-led, dwelling-led and economic-led approaches. This is not intended to produce a recommended / preferred approach but to encourage examination of the demography of each area from different perspectives. The partnership is accountable to the Essex Association of Chief Executives.</p>
EPOA Planning Policy Forum	<p>EPOA represents 12 Local Planning Authorities in Essex, as well as two unitary authorities (including Southend). Officers from the Council participate in the planning policy forum, a sub group of the main EPOA forum, set up to provide a general forum for the open discussion of planning policy issues affecting Greater Essex. The group meets quarterly and enables good practice to be shared amongst participants, and facilitates cooperation and joint working on issues of a strategic nature and common interest. The Forum also, where relevant, coordinates project work commissioned by the main EPOA forum.</p>
Waste Joint Project Board and Joint Briefing Panel for Local Waste Plan	<p>A Memorandum of Understanding, agreed 17th March 2009, is in place that agrees to joint working on the Waste Plan between Southend Borough Council and Essex County Council. The Waste Joint Briefing Panel has been established to facilitate this, and is comprised of Officers and Members from both authorities. The Panel doesn't have any decision making/approval powers, but considers documents produced by the Joint Officer Group and seeks to gain agreement between the authorities that can then be taken forward for approval through existing mechanisms in each authority. The Joint Project Board covers the</p>

	development of the Waste Plan, which has been prepared jointly between Essex County and Southend Borough Council. The Board has the authority for the project to start and proceed to next stages.
East of England Waste Technical Advisory Body	This is a group of Waste Planning Officers from local authorities in the East of England, including Southend and Essex, and other related bodies, including the Environment Agency and Chartered Institute of Waste Management, who meet regularly with the overarching aim of improving planning for waste management by supporting waste planning authorities in their work, working with the community and private sectors to enhance participation, act as a discussion forum, and encourage joint working and contribute to the Duty to Cooperate.
Regional Transport Forum (RTF)	RTF was initially established in 2005 and comprises Portfolio Holder representatives from each of the eleven Transport Authorities in the East of England, including Southend Borough Council. Attendance at Forum meetings also includes representatives from the Highways Agency. Representatives from the Department for Transport, Network Rail and other organisations are invited and to attend as appropriate. The Forum meets three to four times a year to discuss transport matters of regional interest and to exchange information on best practice.
Southend Airport Liaison Group	Participants in this group include London Southend Airport, Southend Borough Council, Rochford District Council, Essex County Council, TGSE Partnership (Economic Development) who meet on a monthly basis to discuss the development of the Joint Area Action Plan for London Southend Airport and its Environs, the delivery of infrastructure at London Southend Airport, wider airport and transport matters and feed into the regional transport forum.
Essex Conservation Officers Forum	Conservation Officers from County, Unitary and District Authorities across Essex, together with representatives from English Heritage, discuss issues that affect the historic built environment across Essex, including Building at Risk, and relevant case studies in relation to Conservation Areas, Listed Buildings and Scheduled Ancient Monuments.
Planning Officers Society Community Infrastructure Levy Group	Officers participate in this group which provide participants from over 50 authorities the opportunity to explore the practical implications of developing infrastructure plans, developing CIL charging schedules and collecting and managing CIL funds. The group offers the opportunity to exchange ideas and experience and hear from experts and Local Authority Front Runners.

Southend-on-Sea Borough Council

Department for Place

Director of Planning and Transport – Peter Geraghty

Our ref: TP/100/299/SCAAP

Telephone: 01702 215408

Your ref:

Fax:

Date: 28th October 2016

E-mail: betersouthend@southend.gov.uk

Contact Name: Mark Sheppard

DX 2812 Southend



Dear Sir/Madam

Southend's Revised Proposed Submission Southend Central Area Action Plan and the Duty to Cooperate

Southend-on-Sea Borough Council will shortly (November 2016) be publishing its Revised Proposed Submission version of the Southend Central Area Action Plan (SCAAP) for a six-week period of public consultation.

The SCAAP will provide planning policies for positively managing development in Southend Central Area. It contains proposals for Policy Areas and allocates land under the term 'Opportunity Sites'. It will deliver the vision, objectives and policies of the adopted Core Strategy. It will be used to assess and determine planning applications. The Plan also includes a Policies Map.

Naturally, as a neighbouring authority or one with a potential interest in the SCAAP, we will be formally consulting you on the document. As set out in our letter in January 2016, which accompanied the preferred approach version of the SCAAP, we do not envisage there being any cross boundary issues arising from the document. However, given that you may feel that proposals within the document give rise to cross-boundary issues, I wished to alert you to the upcoming consultation in advance of its start; and give you the opportunity to meet representatives of Southend-on-Sea Borough Council to discuss the Plan. If you and / or your Members would like to meet to discuss any potential cross-boundary issues that you feel may arise from the Plan however, I would be happy to arrange such a meeting.

Alternatively, if you have any questions or wish to make any observations in advance of the consultation, please do not hesitate to contact me.

Please note that Southend-on-Sea Borough Council will be consulting on a new Local Plan in 2017. This will review the existing Southend Core Strategy and address a number of cross boundary issues.

Yours faithfully,

Mark Sheppard

Senior Planner, Strategic Planning
Department for Place

Appendix 6: Correspondence from the Environment Agency in relation to Waste Water Treatment Works



FAO: Mr Mark Sheppard
Southend-on-Sea Borough Council
Planning Department
PO Box 6
Southend-on-Sea
Essex
SS2 6ER

Our ref: AE/2006/000317/OT-04/SB1-L01
Your ref: *
Date: 27 March 2013

Dear Mr Sheppard

Southend-on-Sea – Wastewater Treatment Discussions

We refer to our meeting at your offices on 1 February 2013 and the subsequent email from Anglian Water, received on 28 February 2013, containing flow data for Southend Wastewater Treatment Works (WwTW).

The information provided confirms that there is capacity at Southend WwTW to accept the growth proposed by both Southend Borough Council and Rochford District Council.

We can therefore confirm that we withdraw our unsound representation to your Development Management Policies DPD and will not be raising this concern in your forthcoming re-consultation on the Development Management Policies DPD or Southend Central Area Action Plan. We would however welcome further discussions with you on including references in the text to water quality as discussed at the meeting.

We trust this advice is useful.

Yours sincerely

Senior Planning Liaison Officer