

**Southend-on-Sea Borough Council
Department of People**

APPLICATION FOR APPOINTMENT AS SCHOOL GOVERNOR

Details of applicant			
Full Name:			
Date of Birth:			
Address:			
Postcode:			
Telephone Number:	Home:	Work:	Mobile:
Email Address:	Home:		
	Work:		
Occupation:			
Governing Body Preferred (please tick):	No preference	<input type="checkbox"/>	
	Secondary	<input type="checkbox"/>	
	Primary	<input type="checkbox"/>	
	Junior	<input type="checkbox"/>	
	Infant	<input type="checkbox"/>	
	Nursery	<input type="checkbox"/>	
	Special	<input type="checkbox"/>	
	Specific School(s):		
Area Preferred (please tick):	No preference	<input type="checkbox"/>	
	East	<input type="checkbox"/>	
	Central	<input type="checkbox"/>	
	West	<input type="checkbox"/>	
Previous service as a School Governor:			
Referee: Name: Address:			

Position: N.B. Your referee will be contacted and asked to write in support of your application.	[should be Bank Manager, Doctor, Councillor, Head teacher, Magistrate, Police Officer, or person of similar standing in the community]
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Other Public/Voluntary service

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Please give other information to support your application

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If you are a parent or guardian of a school aged child please provide the following information:

Child's Name Date of Birth Which school does the child attend?	
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If you require more space please attach a separate sheet.

DECLARATION

I declare that I am not disqualified from serving as a school governor and that:

- **I am** aged 18 or over at the date of this election or appointment;
- **I am not** a registered pupil at the school;
- **I do not** already hold a governorship of the same school;
- **I am not** eligible to be a staff governor of the school;
- **I have not** had my estate sequestrated (temporarily repossessed) and the sequestration has not been discharged, annulled or reduced;
- **I am not** the subject of a bankruptcy restrictions order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order;
- **I am not** subject to a direction of the Secretary of State under section 142 of EA 2002 (or any other disqualification, prohibition or restriction which takes effect as if contained in such a direction);
- **I am not** barred from regulated activity relating to children in accordance with section 3(2) of the Safeguarding Vulnerable Groups Act 2006;
- **I have not** been removed from the office of trustee for a charity by an order made by the Charity Commission or Commissioners or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity or, under section 34 of the Charities and Trustee Investment (Scotland) Act 2005, been removed from participating in the management or control of any body;
- **I am not** included in the list kept under section 1 of the Protection of Children Act 1999 (list of those considered by the Secretary of State as unsuitable to work with children);
- **I am not** disqualified from working with children under sections 28, 29 or 29A of the Criminal Justice and Court Services Act 2000;
- **I am not** disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care or disqualified from registration under Part 3 of the Childcare Act 2006;
- **I have not**, in the five years prior to becoming a governor, received a sentence of imprisonment, suspended or otherwise, for a period of not less than three months without the option of a fine;
- **I have not**, in the twenty years prior to becoming a governor, been convicted as aforesaid of any offence and has had passed on me a sentence of imprisonment for a period of not less than two and a half years;
- **I have not**, at any time, had passed on me a sentence of imprisonment for a period of not less than five years;
- **I have not** been fined, in the five years prior to becoming a governor, for causing a nuisance or disturbance on education premises;
- **I am not** subject to a disqualification order under the Criminal Justice and Court Services Act 2000.
- **I confirm** that, as necessary, I will apply for a DBS Certificate within 21 days of my election/appointment as a Governor and that I will provide an original Enhanced DBS Certificate to the school or consent to the school undertaking an online DBS status check where I am registered.

I have read the above and declare that I am not disqualified from serving as a school governor. I confirm that the information given above is accurate. I understand that my referee will be contacted and that other inquiries may be made to confirm my suitability and eligibility for appointment. I understand that my details will be kept electronically, used only within the Local Authority and I agree that I may be sent information electronically*.

Signature.....

Date.....

***Please note:** The personal information you provide to Southend Borough Council will be used and shared only in connection with your role as a school governor and in accordance with the Data Protection Act 1998.

NOTES

A person is disqualified from holding or from continuing to hold office as a governor or associate member if he or she:

- fails to attend the governing body meetings – without the consent of the governing body – for a continuous period of six months, beginning with the date of the first meeting missed (not applicable to ex officio governors);
- refuses a request by the clerk to the governing body to make an application under section 113B of the Police Act 1997 for a criminal records certificate.

Some categories of governor may be removed by the body which appointed them : Local Authority appointees may be removed by the Local Authority; Foundation appointees may be removed by the Foundation; Appointed Parent governors may be removed by the governing body; Community Governors may be removed by the Governing Body; the Governing Body must consider, but is not obliged to agree to, any request from a Minor Local Authority, a Sponsor or an Education Action Zone Forum to remove any additional co-opted governor whom the organisation concerned has nominated.

Governors may be suspended by the governing body for a period of not more than six months.

A GOVERNOR OR PROSPECTIVE GOVERNOR WHO IS, OR WHO BECOMES, DISQUALIFIED IS REQUIRED BY THE REGULATIONS TO GIVE WRITTEN NOTICE OF THAT FACT TO THE CLERK TO THE GOVERNING BODY