
If you have a child born between 1 September 2015 and 31 August 2016 they are due to start school in September 2020

What you need to do:

- Visit information events or open days with your child at as many primary schools as possible. Look out for adverts in the local press or look on the schools' websites.
- Access the Primary Admission Booklet on the website www.southend.gov.uk/admissions (available from 16 September). All relevant information is available in the booklet and on the website. A look up table using your postcode or address details is available on the website for searching your catchment school.
- Submit an application to the Council expressing your preferences.
- The admission round is between **14 September 2019** and **15 January 2020**. Applications can be made online or in hard copy and are coordinated by Southend-on-Sea Borough Council.
- Look out for your offer on the National Offer Day: **16 April 2020**



If you would prefer a paper copy of the application form they are available from the Customer Service Centre
Tel: **01702 212934**
Email: admissions@southend.gov.uk

Southend-on-Sea Borough Council
Department for People, Civic Centre,
Victoria Avenue, Southend-on-Sea SS2 6ER

Apply online at
www.southend.gov.uk/admissions
by 15 January 2020

Starting primary school in 2020?

**Do you have a child born between
1 September 2015 and 31 August 2016?**

**Would you like to talk to someone about the
admission process and your options?**

***Come to an informal information event to talk to the
School Admissions Team:***

Date: 19 November 2019

Morning Session: 9am–12pm at Tickfield Centre

Evening Session: 6pm–7.30pm at Civic Centre

To book a place please visit:

<https://www.eventbrite.co.uk/o/the-school-admissions-team-southend-on-sea-borough-council-14721777087>

or call 01702 212934 or email admissions@southend.gov.uk

**We look forward to meeting you and supporting with the
admissions process.**

Southend-on-Sea Borough Council
School Admissions Team, Department for People,
Civic Centre, Victoria Avenue, Southend-on-Sea SS2 6ER