

Building Safety Levy Charging Information Form (Commencement Stage)

This form should be submitted with the first commencement notice (or equivalent) where required.

Where the works in the application meet the levy charging conditions when submitting the commencement notice further levy information to enable the collecting authority to calculate the levy charge (if any) **must** be provided.

Applicants/Clients should refer to the [Building Safety Levy Guidance](#) and [Building Safety Levy \(England\) Regulations 2025](#) when completing this form. Where applicable, the collecting authority may request further information or evidence to support the levy assessment.

Application Reference	
Commencement Notice Date (submitted)	

Named Client - as defined in The Building Safety Levy (England) Regulations 2025
The named client in relation to a chargeable application is liable to pay the amount of building safety levy charged in respect of the application.

Named Client:	
Address:	
Email:	
Phone:	

B1. Levy Charging conditions statement

Yes	No	Select the relevant statement
		Levy charging conditions are met (provide C2–C4 and evidence).
		Levy charging conditions are not met (provide applicable planning information, explanation, and evidence).
		A statement and evidence have already been provided previously in relation to this building work (identify what/when below)

B2. Exempt dwellings statement

State the number of dwellings (if any) to be provided that fall within each category.

Category	Number of Dwellings
Social Housing	
Supported Housing	
Exempt accommodation	

Select Exempt Accommodation Type(s):	
	Almshouse
	Care Home
	Children's Home
	Client Non-profit Registered
	Domestic Abuse
	Fewer Than 30 New Bedspaces
	Fewer Than 10 New Dwellings
	Hotel and Hostel
	Hospital
	MoD
	Monastery
	No New Residential Floorspace
	Prison
	School Accommodation
	Temporary Accommodation

B3. Applicable Planning information (as at commencement)

Provide the applicable planning information required at commencement **or** confirm previously provided information remains correct and provide updates if not.

The information set out below must be completed as part of the first commencement notice for those works. Please select only one statement:		
	The works do not require Planning Permission	
	The works do not require Prior Approval	
	The works are developing under Planning Permission	Ref:
	An application for Planning Permission has been made but not yet determined	Ref:
	An application for Planning Permission has not yet been made	
	Prior approval of the LPA had already been obtained	Ref:
	An application for Prior Approval has been made but not yet determined	Ref:
	An application for Prior Approval has not yet been made	
	The dwellings and / or purpose-built student accommodation are being built as part of a nationally significant infrastructure project	
Yes	No	Please select when relevant
		Does previously provided information remain correct
If no, provide updates:		

B4. Evidence Register

List all evidence in support of the information provided in this form.

Item	Document title / Reference	Date	What this evidence supports

C1. Previous development condition statement

Chargeable developments which are constructed on previously developed land (PDL)

Yes	No	Please select the relevant statement(s)
		Previously Developed Site - Previous development condition is met The building work to which the application relates is to be carried out on a previously developed site
		Previous development condition is not met
		Not sure / requires collecting authority assessment (explain below)
Provide an explanation / evidence summary (where applicable):		

C2. Floorspace Information on completion – GIA in m² rounded to nearest whole number

For exemption categories refer to the [Building Safety Levy Guidance](#) and [Building Safety Levy \(England\) Regulations 2025](#)

Ordinary residential dwellings:

Building / Block	Unit/Plot	Dwelling Type	GIA m ²	Exemption Category (if any)	Notes

PBSA (if applicable):

Building / Block	Unit/Plot	Bedspaces	GIA m ²	Exemption Category (if any)	Notes

C3. Communal space for residents (if any) an area of a residential building (ordinary residential units & PBSA bedspaces), other than an excluded area

For each communal area confirm if category [regulation 11\(1\)\(a\)](#) 'Residents Only' or [regulation 11\(1\)\(b\)](#) 'Mixed benefit' applies.

For Mixed Benefit 11(1)(b) categories also provide the unit-level GIA breakdown.

Area Name	Residents Only 11(1)(a) or Mixed Benefit 11(1)(b)	GIA m ²	Relevant Residential Unit (b)(i) GIA m ²	Other Unit (b)(ii) GIA m ²	Notes

C4. Existing floorspace – Only if the building was already a relevant residential building at time of application

Confirm the total amount of the building's accommodation floorspace at the time the application was made

Building / Unit	Existing Category Dwelling / PBSA / Communal	Existing GIA m ²	Notes

Statement:

I confirm that, to the best of my knowledge, the information and evidence provided in this form and in support of the Building Safety Levy charging assessment is true, accurate and complete.

I understand that the information provided will be used by the collecting authority to determine whether the Building Safety Levy is chargeable and, where applicable, to calculate the amount of levy payable.

I understand that I must notify the collecting authority of any material change to the information provided where this may affect the levy assessment or amount payable.

Named Client:**Signed:****Dated:**

Named Client - as defined in The Building Safety Levy (England) Regulations 2025

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